

Arts and Sciences Chairs' Council  
Monday, November 19, 2018

**MINUTES**

**Present:** Bruce Mattingly, Vincent DeTuri, Mary McGuire, Seth Asumah, Patricia Conklin, Gregory Phelan, Paul van der Veur, Kathy Burke, Andrea Harbin, Wendy Miller, David Barclay, Randi Storch, Alexandru Balas, David Dickerson, Paulo Quaglio, Kevin Halpin, Andrew Fitz-Gibbon, Robert Spitzer, Herbert Haines

**Absent:** Vaughn Randall and Brice Smith

**Administrative Update**

- Moffet is most likely a certainty
  - Division of budget needs to give us an “okay”
  - Target to vacate (Math and Health) by beginning of Spring, January 25<sup>th</sup>
- Spring 2019 scheduling – some overbookings in T/R time slot
  - Hold off requesting changes to classroom – Holly still needs to check back-to-back
  - Review your enrollment and notify Bruce of under enrollment

**Personnel**

- SOC/ANT, five candidates for two positions
- MAT, looking to expand candidate pool
- COM, three candidates under review by AA
- HIS, first cut for Skype interviews next week
- Writing Center search, advertising step
- Director of Art Gallery, Bruce is hiring manager for that search (across campus search)

**New Business**

Prior Felony Response Guidance for Course Registration

- “Ban the box” movement, SUNY no longer asks about prior felony conviction
- We still need to find out about campus housing, fieldwork, and off-campus internships
  - For teaching fieldwork, we have a process
  - Internships activities for credit, Thom sent out something on 10/18
- Provost sent out guidelines on 11/6
  - If it goes through John Shirley’s office, don’t worry
  - Two options to handle other situations – SRRS or departments
    - Departments need to lift a flag for registering *or*
    - Departments need to notify the registrar’s office
- Concerns from HIS and ML
  - Students are confused, when do we decide? where do students go?
  - Poorly communicated process – confusion could have been avoided

- Students can go to myreddragon and check a box, it is not up to faculty to ask about prior convictions
  - Does this apply to applied learning? – only if it is overnight
  - This has not been a smooth process
  - Report to Bruce about concerns about these procedures
- Faculty search procedures
- Provost and Deans had a meeting with HR
    - Will try and get the demographics to you before phone interviews

### **Announcements and Deadlines**

College Community Orchestra Concert: Tuesday, November 27, 8 PM at 19 Church Street  
Summer Session 2019 Course Proposals due to the Dean, Monday, December 3, 4:00 p.m.